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| **資訊資產盤點紀錄** | | | |
|  | | **填表日期\*：** | |
| **資產盤點人員\*** |  | **資產盤點單位\*** |  |
| **資產盤點原因\*** |  | **資產盤點結果\*** |  |
| **資產盤點附件\*** |  | | |
| **備註** |  | | |