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| **預算使用申請單** | | | | | | | |
| **申請日期\*：** | | | | | | | |
| **申請人\*** | |  | | **申請部門\*** | |  | |
| **申請說明\*** | |  | | | | | |
| **項次** | **預算歸屬** | | **本月預算** | **預算剩餘** | **本次申請** | | **備註** |
|  |  | |  |  |  | |  |
| **總計** | | | | |  | |  |